

LLANDEILO AND DISTRICT CIVIC TRUST SOCIETY
Minutes of a Meeting of Officials and Trustees,
at 28 Carmarthen Road, Llandeilo,
on Monday February 2nd 2004 at 7.00pm

Present

Dr. David Townsley-Hughes (Chairman and Trustee),
Mr. Paul Regan (Vice Chairman and Trustee),
Mr. Peter G.R. Ratcliffe (Treasurer),
Dr. David A. Jones (Trustee).

New Treasurer

The Chairman reported that following the resignation of Mr. Edward G. Thomas, as Treasurer, mid January, that the Committee had agreed by e- mail and telephone to the appointment of Mr. Peter Ratcliffe as the new Treasurer. He welcomed Mr. Ratcliffe to this, his first, meeting.

Lloyds Bank TSB Application Form to open a Bank Account

- It was agreed that as the Society, as yet, has no official address, the correspondence address of the organisation is the Chairman's home address.
- The abbreviated purpose of the Society is " to promote improvement in the built environment and quality of life where people live and work".
- The four signatories had filled in details with signatures as required by the bank: Dr. David Townsley-Hughes (Chairman and Trustee), Mr Paul Regan (Vice Chairman and Trustee), Dr. David Anthony Jones (Trustee), Mr. Peter Graham Bruce Ratcliffe (Treasurer).
- After discussion it was agreed that in items 8.1 and 9.4 that any instruction to the Bank to change this authority shall require the signatures of all three Trustees.
- In items 8.1 and 9.2 the bank is informed which two signatures must be received before carrying out transactions on the Society's account, as required by the Society's Constitution (item 9) : photocopy attached to the form, as follows

The Hon. Treasurer shall make payment of all accounts arising from a decision of the E.C. or from the use of services by the Society, by cheques countersigned by the Chair, or in his/her absence the Vice Chair or a Trustee. When the Treasurer is not available or incapacitated, then cheques may be issued when signed by the three Trustees : the Chair Vice Chair and a Trustee.

- The Chairman and Treasurer signed the Declaration, item 5, on behalf of this meeting of Officials and Trustees, approving their authorisation of the completed Application to Lloyds TSB to open a bank account for Llandeilo and District Civic Trust Society.

Any Other Business

- It was agreed that these Minutes shall be circulated by e-mail for approval or amendment before the Chairman submits a copy along with the completed Application Form to the bank.
 - The Chairman thanked Mr Paul Regan for allowing the meeting to take place in his home.
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DT-H